

****CONTRACT****

Stanley Park Lawn Bowling Club (Calgary)

(here-in known as SPLBC)

PO Box 8025, Station A, Calgary T2H 0H6

403-532-8006

Facility Rental Agreement

Renter:

Name _____

Address _____

Phone _____ email _____

Contact name _____

Phone _____ email _____

Purpose of event _____

Date Required _____ Time in _____ Time out _____

Participants _____ **Note:** Only flat soled shoes may be worn on the green

Facilities Required: Green _____ Kitchen _____

Green Rental Fee: \$400.00 minimum Services Fee: BBQ \$50.00 _____ BAR \$50.00 _____

TOTAL: \$ _____

NOTE: Total is the minimum payment based on contracted participants. If more than 40 participants attend, an additional \$10.00 per person fee will be applied.

A Non-refundable Deposit of \$200 is required at time of booking. This will be applied as a credit to the final invoice. Should the client cancel the event, the non-refundable deposit may be applied to a future booking in the current season.

Note: Fees are due and payable on the day of the event by cash or cheque only.

Insurance:

Please be aware that SPLBC Insurance Policies provide no protection for the Renter.

Contract Agreement

I understand and agree that the Renter is responsible for expenses, damages or loss to SPLBC facilities and equipment during the period of rental; and, that the Renter is responsible for the Renter's own insurance coverage. I acknowledge the consumption of alcohol is restricted to the Patio **only**; and, that clean up is the Renter's responsibility.

Date: _____

Renter Signature: _____

To guarantee requested date submit your deposit and contract within 15 days of issue date in order to guarantee your booking request.

SPLBC Signature: _____

Office use only: Rent	Services	Total \$	Chq #
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Stanley Park Lawn Bowling Club Facility Rental

The Stanley Park Lawn bowling facility is available for rent. Corporate groups often hold events for team building; private parties celebrate birthdays or anniversaries; and some groups casually get together to try the sport.

Most sessions are booked for approximately 3 to 4 hours, usually in late afternoon or early evening. All equipment is supplied. Club coaches are present to give mini lessons and help monitor the game.

Please note: All Participants **MUST** wear flat soled shoes.

The facility contains a full kitchen, washrooms, covered patio and social center for your relaxation and enjoyment. Food and non-alcoholic beverages are the responsibility of the group. Bar service is available on the patio within the enclosure but not on the greens under SPLBC liquor license. A BBQ is available for rent and use if requested.

Advance booking is required. If you are interested in arranging a rental or if you have further questions, please send us an email using the "**Contact Us**" page on the club's web site.

Our club has volunteer workers to assist your events going smoothly and having fun. In order to keep these organized for both your club and the volunteers, these are a few suggestions.

1. Come to the event with your plan for the day and your teams picked. Our usual format for large groups is 4 to a team, each player using 2 bowls. We have 8 lanes which can accommodate 64 players. Other formats can be arranged if necessary.
2. Set a definite time for people to arrive and leave, bearing in mind that cleanup is necessary in that time frame. The defined timetable will be strictly adhered to by our staff.
3. Set a definite time for play to begin ie: after lunch or whatever is planned along those lines, in order for Stanley Park coaches to arrive in a timely manner.
4. If your event runs over the lunch or supper hour, we would expect our volunteers to be included in this.
5. Make sure that all players are aware of the shoe rule. **No** heeled shoes are allowed on the green.
6. Special events including children must be handled separately. Please discuss the situation thoroughly with your contact prior to confirming booking.
7. Advise your teams that all liquor must be consumed within the enclosure but not on the green of Stanley Park.
8. Cancellations. Please notify 24 hours ahead to cancel an event. Your non-refundable deposit may will be carried forward to a future booking in the current season. (exceptions to this are weather related).
9. It is in the interest of your company to be advised that we do have minimal first aid equipment on sight and that you need to have someone in charge of medical emergencies.
10. Make sure that you have the proper insurance coverage and also transportation for all those drinking.
11. If Bar service is requested, contact the Club one week prior to let us know your groups preference in drinks. Send us an email using the '**Contact Us**' page on the club's website.